

Scope statements for WCF MC Groups

<version as at 5th April 2011>

Development Group

To support established croquet governing bodies in croquet-playing countries with fewer than 200 individual members by:

- (a) encouraging and facilitating opportunities for the development of viable croquet clubs through match-funded grant aid; and
- (b) facilitating coaching visits to such countries, especially in Europe.

Stephen Mulliner - lead	Keith Aiton
Amir Ramsis	Martin French

Tournament Group

Manage Event Calendar (10 year schedule) and solicit bids for events.

Evaluate Bids for events and recommend bids to the MC for approval. Finalise approved bids and sign off.

(Signed off events will be run by the host, the signing over will effectively hand control from the Tournament Group to the host. Liaison with the host will be by the appointed WCF event lead. If issues arise with the host not complying with the terms of the bid, Statutes or Regs etc. the WCF event lead will act as liaison between the Tournament Group and the host to ensure a satisfactory resolution).

Form a sub-committee to allocate places and handle entries for World Championships in accordance with the protocol for handling entries.

To conduct a review of all events held (usually in the form of a participant survey) and evaluate the results.

Recommend changes to Sports and Event Regs as required and ensure that these Regs remain appropriate and are adhered to. (Issues such as formats, seeding etc will continue to be covered in these documents and are not separately referenced here).

(The ultimate control of the final item to remain under the Regs Group and the MC).

Ian Burrige - lead	Keith Aiton
Stephen Mulliner	Gordon Smith
Martin French	

Regulations Group

To review all Regulations, and revise or redraft as necessary to ensure:

- > they remain fit for purpose
- > they reflect changes in the Statutes since last updated
- > they are concise and easy to use
- > they fit together as a consistent set.

Keith Aiton - lead	Rhys Thomas
Ian BurrIDGE	Martin French
Stephen Mulliner	

Statutes Group

< scope to follow later >

Martin French - lead	Charles Jones
<others tba>	

Website Group

To steer the creation and transition to the new WCF website:

- To act as the MC “customer” for the new site in dialogue with the webmaster
- To ensure appropriate design and usability goals are set and attained
- To agree a detailed specification for the new site
- To agree the webmaster’s plan for design, prototyping, build, test and cut-over
- To agree what information and archives are to be held and where
- To ensure appropriate best practice security, privacy and coding standards are attained
- To sign-off the website documentation once the site is live
- To agree the maintenance priorities
- To manage the relationship with the ISP
- To set an appropriate evolution path for the site after initial launch.

Martin French - lead	Stephen Meatheringham
Ian BurrIDGE	James Hawkins

Terms of Reference for WCF Event Leads

To ensure the following are completed satisfactorily:

- Liaison with host national body, host organiser and host club
- A simple budget (from WCF viewpoint) is produced for the event and entry fees agreed
- A competent manager, tournament director and tournament referee are appointed
- The event must be organised to comply with WCF Regulations
- The trophy is delivered to the club for the start of the event, and after the presentation, its engraving and whereabouts remain known to the WCF MC.

2011 WGCWC	Gordon Smith	2012 ACWC	Stephen Meatheringham
2011 U21GCWC	Ian Burrige		
2011 GCWC	Stephen Mulliner		

Other roles

President	Charles Jones
Secretary-General	Martin French
Treasurer	Ian Burrige
Webmaster	<tba>